

MINUTES OF BOARD OF COUNTY COMMISSIONERS  
MILLARD COUNTY THE 3rd DAY OF JANUARY 2023  
AT THE COURTHOUSE, FILLMORE, UTAH

PRESENT: Bill Wright..... Chairperson  
Vicki Lyman..... Commissioner  
Trevor Johnson..... Commissioner

Pat Finlinson. .... County Attorney  
Marki Rowley. .... County Clerk  
Kayla Freeman . .... Deputy Clerk

ALSO PRESENT: Adam Richins ..... County Planner  
Sierra Dickens and Shonda Robison. .... County Recorder’s Office  
Kalen Taylor, Eva Timothy, Courtney Stephenson . .... USU Extension  
Sheri Dearden ..... County Treasurer  
Bonnie Smith, Amy Brinkerhoff, and Vicki Bennett ... County Auditor’s Office  
John Higgins. .... County Landfill Supervisor  
Richard Jacobson and Pat Bennett..... County Sheriff’s Office  
Pat Manis. .... County Assessor  
Klint Penney..... East County Maintenance Supervisor  
Matt Ward. .... Chronicle Progress  
Matt Kolste, Arlene Bartholomew, Craig Bartholomew,  
and Randy Bartholomew. .... Citizens

PURSUANT TO AN AGENDA WHICH HERETOFORE HAD BEEN PROVIDED TO each member of the governing body, posted at the principal office of the Millard County Commission, posted on the Utah Public Notice Website, and provided to the Millard County Chronicle Progress, a newspaper of general circulation within Millard County, Utah, as required by law, the following proceedings were had:

PUBLIC WAS WELCOMED

The meeting began at 10:00 a.m. after a brief welcome by Commissioner Wright to the public and Commission members.

OPENING STATEMENTS

Commissioner Wright asked if anyone had an opening statement to give. Ed Lyman previously said the invocation at the swearing in ceremony, after which everyone stood and said the Pledge of Allegiance to the Flag.

## APPROVAL OF DECEMBER 20, 2022 COMMISSION MINUTES

The proposed minutes of a regular County Commission meeting held December 20, 2022 were presented for consideration and approval. Commissioner Johnson made a motion to approve the minutes of December 20, 2022, as corrected.

Commissioner Lyman SECONDED the motion. The voting was unanimous and the motion carried.

## APPROVAL OF DECEMBER 27, 2022 SPECIAL COMMISSION MINUTES

The proposed minutes of a Special County Commission meeting held December 27, 2022 were presented for consideration and approval. Following review and consideration of minor corrections, Commissioner Johnson made a motion to approve the minutes of December 27, 2022, as corrected.

Commissioner Wright stepped from the chair and SECONDED the motion. The voting was unanimous and the motion carried.

## FOLLOW UP ACTION ITEMS FROM DECEMBER 20, 2022

There were none.

## APPOINTMENT OF A NEW COMMISSION CHAIRPERSON AND CHAIRPERSON PRO TEMPORE

Commissioner Lyman made a motion to appoint Commissioner Wright as the new Commission Chairperson for 2023.

Commissioner Johnson SECONDED the motion. The voting was unanimous and the motion carried.

Commissioner Lyman made a motion to appoint Commissioner Johnson as the Chairperson Pro Tempore for 2023.

Commissioner Wright stepped from the chair and SECONDED the motion. The voting was unanimous and the motion carried.

## DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION 23-01-03, A RESOLUTION OF THE MILLARD COUNTY COMMISSION DIVIDING THE EXECUTIVE FUNCTIONS OF THE COUNTY COMMISSION TO INDIVIDUAL COMMISSIONERS

Attorney Finlinson explained why some executive functions are delegated between the Commissioners individually, while some are reserved to the Commission collectively. See Attachment A for the approved 2023 Commission assignment duties.

Commissioner Lyman made a motion to approve Resolution 23-01-03 a resolution of the

Millard County Commission dividing the executive functions of the County Commission to individual commissioners.

Commissioner Johnson SECONDED the motion. Clerk Rowley called for a roll call vote. Commissioner Johnson voted YES. Commissioner Lyman voted YES. Commissioner Wright voted YES. The voting was unanimous and the motion carried.

#### DISCUSSION AND POSSIBLE APPROVAL OF A CELL PHONE STIPEND AND CREDIT CARD FOR VICKI LYMAN AND TREVOR JOHNSON

Auditor Smith said that in the past the cell phone allowance for the commissioners was in the amount of \$120.00 per month and credit card limit was in the amount of \$5,000.00 per month.

Commissioner Johnson made a motion to approve cell phone stipends in the amount of \$120.00 and a credit card with a limit of \$5,000.00 for Vicki Lyman and Trevor Johnson.

Commissioner Lyman SECONDED the motion. The voting was unanimous and the motion carried.

#### DISCUSSION AND POSSIBLE APPROVAL OF A BUSINESS LICENSE FOR HALFMOON TRUCKING AND BROKERAGE, LLC, OWNER - RANDY AND APRIL MULLINS

A business license application was presented for Halfmoon Trucking and Brokerage, LLC, Owner - Randy and April Mullins, a trucking brokerage for freight business. After review of the application and finding all signatures in order, Commissioner Lyman made a motion to approve a business license for Halfmoon Trucking and Brokerage, LLC, Owner - Randy and April Mullins.

Commissioner Johnson SECONDED the motion. The voting was unanimous and the motion carried.

#### DISCUSSION AND POSSIBLE APPOINTMENT OF AN ELECTED OFFICIAL TO SERVE ON THE 2023 UTAH ASSOCIATION OF COUNTIES (UAC) BOARD OF DIRECTORS

Commissioner Johnson made a motion to appoint Commissioner Lyman to serve on the 2023 UAC Board of Directors.

Commissioner Lyman SECONDED the motion. The voting was unanimous and the motion carried.

#### DISCLOSURE STATEMENTS

Attorney Finlinson explained that there are three disclosure statements that are required to be sent to all County employees, which will be sent out today.

#### PUBLIC INPUT

There was none.

## OTHER BUSINESS

Commissioner Wright said any Department Heads or Elected officials who have step and grade requests should be sent to Human Resources (HR) for consultation before being brought before the Commission.

Commissioner Wright also said that there will need to be a discussion held concerning the future of the HR Department. Attorney Finlinson gave a brief history concerning the County HR Position and the growing need for it to become an independent position that reports to the Commission.

Auditor Smith said that there are normal HR functions currently being managed by her office that could transfer to an independent HR position.

## DISCUSSION AND POSSIBLE APPOINTMENTS TO VARIOUS COUNTY BOARDS

There were none.

## POSSIBLE APPROVAL OF APPLICATION(S) FOR SETTLEMENT OR DEFERRAL OF DELINQUENT PROPERTY TAX

There was none.

## DISCUSSIONS FROM EACH COMMISSIONER, COUNTY ATTORNEY, ELECTED OFFICIAL AND SECRETARY

There were none.

## POSSIBLE BOARD OF EQUALIZATION (BOE) DISCUSSION AND/OR ACTION

Commissioner Lyman made a motion to enter into a BOE.

Commissioner Johnson **SECONDED** the motion. The voting was unanimous and the motion carried. The BOE began at 10:39 a.m.

Commissioner Johnson made a motion to enter a closed discussion in order to discuss confidential sales information.

Commissioner Lyman **SECONDED** the motion. The voting was unanimous and the motion carried. Present were all three commissioners, Attorney Finlinson, Assessor Manis, Chief Auditor Bennett and Auditor Smith.

After closed discussion, Commissioner Johnson made a motion to approve the value at a total of \$320,288.00 as discussed.

Commissioner Lyman **SECONDED** the motion. The voting was unanimous and the motion carried.

Commissioner Johnson made a motion to close the BOE.

Commissioner Lyman SECONDED the motion. The voting was unanimous and the motion carried. The BOE closed at 11:21 a.m.

POSSIBLE REVIEW OF COUNTY POLICIES AND CONTRACTS

Commissioner Wright brought up the suggestion to review the MOU's the County currently holds in a future meeting.

POSSIBLE CLOSED MEETING PURSUANT TO UTAH CODE ANNOTATED SECTION 52-4-204 & 205

There was none.

WHERE UPON THE MEETING ADJOURNED

Commissioner Wright adjourned the meeting at 11:22 a.m..

Attest: \_\_\_\_\_

Approved: \_\_\_\_\_