

MINUTES OF BOARD OF COUNTY COMMISSIONERS  
MILLARD COUNTY THE 3RD DAY OF DECEMBER, 2024  
AT THE COURTHOUSE, FILLMORE, UTAH

PRESENT: Vicki Lyman..... Chairperson  
Bill Wright..... Commissioner  
Trevor Johnson..... Commissioner  
  
Elise Harris..... Interim County Attorney  
Marki Rowley..... County Clerk  
Kayla Freeman..... Deputy County Clerk

ALSO PRESENT: Kristine Camp . . . . . Interim County Treasurer  
Bonnie Smith. . . . . County Auditor  
Sierra Dickens. . . . . County Recorder  
Rachel West. . . . . County Tourism Director  
Jacob Nielson. . . . . County HR Director  
Richard Jacobson, Patrick Bennett, and  
Lindsay Mitchell. . . . . County Sheriff’s Office  
Dennis Alldredge and Devan Sheilds. . . . . Citizens

PURSUANT TO AN AGENDA WHICH HERETOFORE HAD BEEN PROVIDED TO each member of the governing body, posted at the principal office of the Millard County Commission, posted on the Utah Public Notice Website, and provided to the Millard County Chronicle Progress, a newspaper of general circulation within Millard County, Utah, as required by law, the following proceedings were had:

PUBLIC WAS WELCOMED

The meeting began at 10:00 a.m. after a brief welcome by Commissioner Lyman to the public and Commission members.

OPENING STATEMENTS

Commissioner Lyman said the invocation. Everyone stood and said the Pledge of Allegiance to the Flag.

Commissioner Wright presented a thank you note that was given by the care center in appreciation of the Commission’s support.

APPROVAL OF NOVEMBER 19, 2024 COMMISSION MINUTES

The proposed minutes of a regular County Commission meeting held November 19, 2024 were presented for consideration and approval. Following review, Commissioner Wright made a motion to approve the minutes of November 19, 2024, as presented.

Commissioner Johnson SECONDED the motion. The voting was unanimous and the motion carried.

#### FOLLOW UP ACTION ITEMS FROM NOVEMBER 19, 2024

There were none.

#### DISCUSSION AND POSSIBLE APPROVAL OF THE 2025 COMMISSION MEETING DATES

Clerk Rowley presented the proposed 2025 Commission meeting dates for discussion and approval.

JANUARY	7	21
FEBRUARY	4	18
MARCH	4	18
APRIL	1	15
MAY	6	20
JUNE	3	17
JULY	1	15
AUGUST	5	19
SEPTEMBER	2	16
OCTOBER	7	21
NOVEMBER	18	25
DECEMBER	2	16

Commissioner Wright made a motion to approve the 2025 Commission meeting dates as presented.

Commissioner Johnson SECONDED the motion. The voting was unanimous and the motion carried.

#### DISCUSSION AND POSSIBLE APPROVAL OF THE HOLIDAY CLOSURES CALENDAR FOR 2025

Auditor Smith presented the holiday closures calendar for 2025.

Commissioner Johnson made a motion to approve the holiday closures calendar for 2025.

Commissioner Wright SECONDED the motion. The voting was unanimous and the motion carried.

DISCUSSION AND POSSIBLE APPROVAL OF A CONTRACT WITH MIDWAY CARNIVAL ATTRACTIONS FOR THE MILLARD COUNTY FAIR

Director West presented the contract with Midway Carnival Attractions for the Millard County Fair. She explained that they are based out of Cedar City and do provide their own insurance.

Commissioner Johnson asked about adding a softball tournament.

Commissioner Johnson made a motion to approve the contract with Midway Carnival Attractions for the Millard County Fair.

Commissioner Wright SECONDED the motion. The voting was unanimous and the motion carried.

DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION 24-12-03, A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF MILLARD COUNTY, UTAH, AUTHORIZING THE MILLARD COUNTY TREASURER TO MANAGE AND ADMINISTER INVESTMENTS IN THE UTAH PUBLIC TREASURERS INVESTMENT FUND

Interim Treasurer Camp explained that this resolution to enable her and her deputy to manage the Fund.

Commissioner Johnson made a motion to approve Resolution 24-12-03, a resolution of the Board of County Commissioners of Millard County, Utah, authorizing the Millard County Treasurer and Deputy to manage and administer investments in the Utah Public Treasurers Investment Fund.

Commissioner Wright SECONDED the motion. Clerk Rowley called for a roll call vote. Commissioner Johnson voted YES. Commissioner Wright voted YES. Commissioner Lyman voted YES. The voting was unanimous and the motion carried.

DISCUSSION AND POSSIBLE APPROVAL OF A SOLE SOURCE PURCHASE FOR TWO LUCAS CPR DEVICES FROM STYKER MEDICAL

Supervisor Mitchell explained why they require the sole source purchase of two Lucas CPR Devices from Styker Medical. She explained that the Tourism Department is donating \$31,000.00 to the EMS Department and this would allow two devices to be stored on both the east and west side of the County. She said that it would cost \$38,500.00. She also explained the benefits these devices bring to EMS runs.

Commissioner Wright made a motion to approve the sole source purchase of two Lucas CPR Devices from Styker Medical.

Commissioner Johnson SECONDED the motion. The voting was unanimous and the

motion carried.

## PUBLIC INPUT

There was none.

## OTHER BUSINESS

Clerk Rowley presented a business license for Southern Utah Machine for approval. She explained that it was received a few months ago but they were waiting for their sales tax to show a Millard County address.

Commissioner Johnson made a motion to approve the business license for Southern Utah Machine.

Commissioner Wright SECONDED the motion. The voting was unanimous and the motion carried.

This license will be ratified during the next commission meeting.

Auditor Smith explained that a sole source service provided by Dixie Power is required to run hookups for the Tourism billboard in the amount of \$1,570.00.

Commissioner Johnson made a motion to approve the sole source service provided by Dixie Power.

Commissioner Wright SECONDED the motion. The voting was unanimous and the motion carried.

Auditor Smith presented a list of thirteen surplus items that were transferred from the Road Department to the Landfill Department in 2023. She explained that the Road Department is requesting a refund for the items in the total amount of \$13,000.00.

Commissioner Wright made a motion to approve the transfer of funds in the amount of \$13,000.00 to the Road Department.

Commissioner Johnson SECONDED the motion. The voting was unanimous and the motion carried.

Commissioner Lyman explained that it has been brought to her attention that unauthorized people are filling large water tanks at the RV parks. The RV parks are requesting signage against such action. She said that she will follow through on the situation.

Commissioner Lyman also explained that four AC units need to be installed on the roofs at the Road Barn and the Road Department wants the provider to install them, which will cost \$13,000.00. She said that she is asking for approval for installation in March of 2025.

Commissioner Wright made a motion to approve installing the AC units.

Commissioner Johnson SECONDED the motion. The voting was unanimous and the motion carried.

#### DISCUSSION AND POSSIBLE APPOINTMENTS TO VARIOUS COUNTY BOARDS

The Millard County Housing Authority Board appointments were tabled until the next Commission Meeting.

#### POSSIBLE APPROVAL OF APPLICATION(S) FOR SETTLEMENT OR DEFERRAL OF DELINQUENT PROPERTY TAX

There was none.

#### DISCUSSION BY EACH COMMISSIONER, COUNTY ATTORNEY, ELECTED OFFICIAL AND SECRETARY

There was none.

#### POSSIBLE BOARD OF EQUALIZATION (BOE) DISCUSSION AND/OR ACTION

Commissioner Johnson made a motion to enter into a BOE.

Commissioner Wright SECONDED the motion. The voting was unanimous and the motion carried. The BOE began at 10:44 a.m.

Auditor Smith presented a list of factual errors that need correction.

Commissioner Wright made a motion to approve the corrections.

Commissioner Johnson SECONDED the motion. The voting was unanimous and the motion carried.

Commissioner Johnson made motion to close the BOE.

Commissioner Wright SECONDED the motion. The voting was unanimous and the motion carried. The BOE closed at 10:48 a.m.

#### POSSIBLE REVIEW OF COUNTY POLICIES AND CONTRACTS

There was none.

#### POSSIBLE CLOSED MEETING PURSUANT TO UTAH CODE ANNOTATED SECTION 52-4-204 & 205

There was none.

BUDGET HEARING

The 2025 Budget Hearing Meeting will be held tonight at 6:00 pm. but will not be live streamed.

PUBLIC HEARING FOR THE PURPOSE OF RECEIVING PUBLIC COMMENT ON SALARY INCREASES FOR ELECTED OFFICIALS, CHIEF DEPUTIES, DEPARTMENT/DIVISION HEADS AND THEIR RESPECTIVE CHIEF ASSISTANTS

The hearing will be held tonight at 6:00 pm. but will not be live streamed.

WHERE UPON THE MEETING ADJOURNED

Commissioner Wright made a motion to adjourn the meeting.

Commissioner Johnson SECONDED the motion. The voting was unanimous and the motion carried.

The meeting adjourned at 10:48 a.m..

Attest: \_\_\_\_\_

Approved: \_\_\_\_\_