

MINUTES OF BOARD OF COUNTY COMMISSIONERS
MILLARD COUNTY THE 7th DAY OF JANUARY, 2025
AT THE COURTHOUSE, FILLMORE, UTAH

PRESENT: Vicki Lyman..... Chairperson
Bill Wright..... Commissioner
Trevor Johnson..... Commissioner

Elise Harris..... Interim County Attorney
Marki Rowley..... County Clerk
Kayla Freeman..... Deputy County Clerk

ALSO PRESENT: Kristine Camp..... County Treasurer
Bonnie Smith..... County Auditor
Lora Fitch..... County Assessor
Jacob Nielson..... County HR Director
Richard Jacobson, Patrick Bennett, and Jerid Bennett... County Sheriff's Office
Rachel West and Kevin Morris..... Tourism
Matt Ward..... Millard County Chronicle Progress
Courtney Stephenson and Kalen Taylor..... USU Extension
Brandon Winget..... County Road Department
Dennis Alldredge and Evelyn Warnick..... Citizens

PURSUANT TO AN AGENDA WHICH HERETOFORE HAD BEEN PROVIDED TO each member of the governing body, posted at the principal office of the Millard County Commission, posted on the Utah Public Notice Website, and provided to the Millard County Chronicle Progress, a newspaper of general circulation within Millard County, Utah, as required by law, the following proceedings were had:

PUBLIC WAS WELCOMED

The meeting began at 10:00 a.m. after a brief welcome by Commissioner Lyman to the public and Commission members.

OPENING STATEMENTS

Commissioner Johnson said the invocation. Everyone stood and said the Pledge of Allegiance to the Flag.

APPROVAL OF DECEMBER 17, 2024 COMMISSION MINUTES

The proposed minutes of a regular County Commission meeting held December 17, 2024 were presented for consideration and approval. Following review and consideration of minor

corrections, Commissioner Wright made a motion to approve the minutes of December 17, 2024 as corrected.

Commissioner Johnson SECONDED the motion. The voting was unanimous and the motion carried.

FOLLOW UP ACTION ITEMS FROM DECEMBER 17, 2024

There were none.

APPOINTMENT OF A NEW COMMISSION CHAIRPERSON AND CHAIRPERSON PRO TEMPORE

Commissioner Wright made a motion to appoint Commissioner Johnson as the 2025 Commission Chairperson and Commissioner Wright as the 2025 Commission Pro Tempore.

Commissioner Johnson SECONDED the motion. The voting was unanimous and the motion carried.

DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION 25-01-07, A RESOLUTION OF THE MILLARD COUNTY COMMISSION DIVIDING THE EXECUTIVE FUNCTIONS OF THE COUNTY COMMISSION TO INDIVIDUAL COMMISSIONERS

Commissioner Wright expressed his opinion that assignments should be based on experience and the time required. He also mentioned that assignments can be adjusted throughout the year and does not see a need for changes at this time.

Commissioner Johnson suggested moving specific assignments to better group related tasks together.

Commissioner Wright proposed that Clerk Rowley recreate the list to reflect the changes discussed, and that the resolution be tabled until the January 21, 2025 meeting for review of the updated list.

DISCLOSURE STATEMENTS

Clerk Rowley explained that new legislation requires all elected officials and appointed employees to submit a 17-16a-13 disclosure statement, regardless of whether they have any conflicts.

The following employees submitted a 17-16a-13 disclosure statement:

- Clerk Rowley
- Auditor Smith
- Chief Deputy Auditor Bennett
- Assessor Fitch
- Angie Meinhardt

- Kasey Fowles

Other disclosures were submitted by:

- Clerk Rowley
- Auditor Smith
- Commissioner Lyman
- Supervisor Higgins
- Supervisor Penney

RATIFY THE MOTION TO APPROVE APPLICATION # Z-2024-042 REQUESTING TO CHANGE THE ZONING OF APPROXIMATELY 16.79 ACRES OF PROPERTY LOCATED AT APPROXIMATELY 300 WEST 100 SOUTH SCIPIO FROM AGRICULTURE 20 (AG-20) TO RESIDENTIAL (R-1). JOSEPH BARLOW, APPLICANT

Commissioner Wright made a motion to ratify the approval of application #Z-2024-042, Joseph Barlow, Applicant.

Commissioner Johnson SECONDED the motion. The voting was unanimous and the motion carried.

RATIFY THE MOTION TO APPROVE A PURCHASING CARD FOR ATTORNEY HARRIS

Commissioner Johnson made a motion to ratify the approval of the purchasing card for Interim Attorney Harris.

Commissioner Wright SECONDED the motion. The voting was unanimous and the motion carried.

RATIFY THE MOTION TO ACCEPT THE GOVERNOR'S OFFICE OF ECONOMIC OPPORTUNITY (GOEO) RURAL COUNTY GRANT

Commissioner Johnson made a motion to ratify the approval of accepting the GOEO Rural County Grant.

Commissioner Wright SECONDED the motion. The voting was unanimous and the motion carried.

DISCUSSION AND POSSIBLE APPROVAL OF TOURISM PURCHASING AN ENCLOSED SIDE BY SIDE TRAILER IN THE AMOUNT OF \$12,000.00

Tourism Director West explained the need for an enclosed trailer to ensure better maintenance of the side-by-side vehicle.

Kalen Taylor explained that the Weed Department has some available space in their shed that the Tourism Department could use for storage.

Commissioner Johnson suggested that Tourism Director West investigate the Weed Department's storage building to determine if it is a viable option.

DISCUSSION AND POSSIBLE AWARDDING OF RFP FOR THE TOURISM BILLBOARD

Tourism Director West and Mr. Morris presented the two options they researched and explained the process behind their recommendation. They stated that they are comfortable with both options, but recommend awarding the RFP to Media Resources.

Commissioner Wright made a motion to award the RFP for the Tourism Billboard to Media Resources, conditioned upon successful negotiation.

Commissioner Johnson SECONDED the motion. The voting was unanimous and the motion carried.

DISCUSSION AND POSSIBLE APPROVAL OF AN AGREEMENT FOR A LOAN FROM MILLARD COUNTY TO THE DESERET HINCKLEY CEMETERY DISTRICT, WHICH SHALL INCLUDE A TERM NOT TO EXCEED FIVE (5) YEARS, A LOAN AMOUNT OF \$25,000 WITH INTEREST AT THE CURRENT PTIF INTEREST RATE, AND ANNUAL INSTALLMENTS PAID FROM THE CEMETERY DISTRICT'S ANNUAL TAX DISTRIBUTIONS

Commissioner Johnson explained that the Deseret Hinckley Cemetery District's buildings and equipment are in need of repair or replacement. He noted that while they have raised some funds, additional resources are still needed to update both cemeteries simultaneously.

Commissioner Wright made a motion to approve the agreement for a loan from Millard County to the Deseret Hinckley Cemetery District.

Commissioner Johnson SECONDED the motion. The voting was unanimous and the motion carried.

DISCUSSION AND POSSIBLE APPROVAL OF THE ROAD DEPARTMENT PURCHASING A TRUCK THAT WASN'T THE LOWEST BID RECEIVED

Commissioner Lyman explained that they would be able to get the truck immediately if they accept the offer from Droubay Chevrolet.

Commissioner Johnson made a motion to approve the purchase of a truck from Droubay Chevrolet for the Road Department.

Commissioner Wright SECONDED the motion. The voting was unanimous and the motion carried.

USU EXTENSION 2024 REPORT

Kalen Taylor from the USU Extension office and Courtney Stephenson from the 4-H program presented the 2024 USU Extension and 4-H Report, highlighting key statistics and

achievements from the programs, as well as their goals for 2025.

PUBLIC INPUT

There was none.

OTHER BUSINESS

Commissioner Johnson reported receiving a request from a citizen to use a County gravel pit. The requestor would like to mine the pit and pay royalties to the County. Interim Attorney Harris explained that this would require an agreement. Commissioner Wright noted that further discussion is needed, as the gravel pit is considered inventory.

It was decided that a decision would be made after a discussion with Brandon Winget.

Commissioner Lyman stated that she received word from Stan Lockhart, who expressed his willingness to serve as a lobbyist for the County.

The Commission agreed to draft a contract with him.

DISCUSSION AND POSSIBLE APPROVAL FOR THE SALE OR TRANSFER OF SURPLUS PROPERTY

HR Director Nielson stated that following the assessment of the nine identified vehicles, the Ford Escape from the IT Department will be reassigned to the Delta Office, while the other eight vehicles should be surplus. He added that they will continue to assess County assets, reassigning them as needed to meet the County's needs and surplus those that are no longer required.

Commissioner Johnson made a motion to approve the transfer or surplus of County vehicles as discussed.

Commissioner Wright SECONDED the motion. The voting was unanimous and the motion carried.

DISCUSSION AND POSSIBLE APPOINTMENTS TO VARIOUS COUNTY BOARDS

Tourism Director West reported that there is currently only one vacancy on the Tourism Board, but the application period does not close until January 17, 2025. She will review the bylaws to determine the process if multiple applicants apply.

Clerk Rowley stated that appointments to the MEDA Board will be approved on January 21, 2025, once the application period has closed.

Clerk Rowley reported that Ron Draper is the only applicant who has expressed interest in serving on the Great Basin Heritage Board for the one vacancy

Commissioner Wright made a motion to appoint Ron Draper to the Great Basin Heritage Board.

Commissioner Johnson SECONDED the motion. The voting was unanimous and the motion carried.

Clerk Rowley said that Valerie House and Pam Fisher have expressed interest in serving on the Millard County Housing Authority Board, which currently has two vacancies

Commissioner Wright made a motion to approve the appointment of Valerie House and Pam Fisher to the Millard County Housing Authority Board.

Commissioner Johnson SECONDED the motion. The voting was unanimous and the motion carried.

POSSIBLE APPROVAL OF APPLICATION(S) FOR SETTLEMENT OR DEFERRAL OF DELINQUENT PROPERTY TAX

There was none.

DISCUSSION BY EACH COMMISSIONER, COUNTY ATTORNEY, ELECTED OFFICIAL AND SECRETARY

Commissioner Lyman said that she is going to look into available Department of Transportation grants.

POSSIBLE BOARD OF EQUALIZATION (BOE) DISCUSSION AND/OR ACTION

Commissioner Wright made a motion to enter into a BOE.

Commissioner Johnson SECONDED the motion. The voting was unanimous and the motion carried. The BOE began at 11:58 a.m.

Auditor Smith explained that Parcel K1910-A-2 should be tax exempt.

Commissioner Wright made a motion to approve the exemption of Parcel K1910-A-2 from Kanosh Town

Commissioner Johnson SECONDED the motion. The voting was unanimous and the motion carried.

Commissioner Wright made motion to close the BOE.

Commissioner Johnson SECONDED the motion. The voting was unanimous and the motion carried. The BOE closed at 12:01 p.m.

POSSIBLE REVIEW OF COUNTY POLICIES AND CONTRACTS

There was none.

POSSIBLE CLOSED MEETING PURSUANT TO UTAH CODE ANNOTATED SECTION 52-4-204 & 205

There was none.

WHERE UPON THE MEETING ADJOURNED

Commissioner Wright made a motion to adjourn the meeting.

Commissioner Johnson SECONDED the motion. The voting was unanimous and the motion carried.

The meeting adjourned at 12:02 p.m..

Attest: _____

Approved: _____