

MINUTES OF BOARD OF COUNTY COMMISSIONERS  
MILLARD COUNTY THE 4TH DAY OF FEBRUARY, 2025  
AT THE COURTHOUSE, FILLMORE, UTAH

PRESENT: Trevor Johnson..... Chairperson  
Bill Wright..... Commissioner  
Vicki Lyman..... Commissioner

Elise Harris..... Interim County Attorney  
Marki Rowley..... County Clerk  
Kayla Freeman..... Deputy County Clerk

ALSO PRESENT: Madison James ..... Chief Deputy County Treasurer  
Bonnie Smith..... County Auditor  
Richard Beckstrand..... County IT Director  
Sierra Dickens..... County Recorder  
Klint Penny..... County Maintenance  
Jacob Nielson..... County HR Director  
Kevin Morris and Rachel West ..... Tourism Department  
Richard Jacobson and Jerid Bennett ..... County Sheriff's Office  
Adam Richins ..... County Planner  
Dennis Alldredge..... Citizen  
Travis Kyhl and Jess Peterson..... R6 Regional Council  
Jay Olson, Becky Callister, and Heidi Stringam, .....  
Snow College Technical Education and Workforce Development Team  
Michael Zurn ..... Utah Property Group  
Sam Warris ..... Colliers International

PURSUANT TO AN AGENDA WHICH HERETOFORE HAD BEEN PROVIDED TO each member of the governing body, posted at the principal office of the Millard County Commission, posted on the Utah Public Notice Website, and provided to the Millard County Chronicle Progress, a newspaper of general circulation within Millard County, Utah, as required by law, the following proceedings were had:

PUBLIC WAS WELCOMED

The meeting began at 10:00 a.m. after a brief welcome by Commissioner Johnson to the public and Commission members.

OPENING STATEMENTS

Commissioner Wright said the invocation. Everyone stood and said the Pledge of Allegiance to the Flag.

## APPROVAL OF JANUARY 21, 2025 COMMISSION MINUTES

The proposed minutes of a regular County Commission meeting held January 21, 2025 were presented for consideration and approval. Following review and consideration of minor corrections, Commissioner Wright made a motion to approve the minutes of January 21, 2025 as corrected.

Commissioner Lyman SECONDED the motion. The voting was unanimous and the motion carried.

## FOLLOW UP ACTION ITEMS FROM JANUARY 21, 2025

Commissioner Lyman provided an update regarding the request for Jim Giles to obtain a credit card. She said that she spoke with Brandon Wingett, who explained that Mr. Giles frequently performs mechanic work, which often involves purchasing parts.

## DISCUSSION AND POSSIBLE APPROVAL OF AN AGREEMENT WITH MLH, INC. AND HIGHMARK DEVELOPMENT, CORP. FOR THE PURCHASE, DELIVERY, AND INSTALLATION OF A BILLBOARD FOR TOURISM.

Interim Attorney Harris explained the changes from the original proposal in paragraph five.

Commissioner Wright made a motion to approve the Agreement with MLH, INC. and Highmark Development, Corp. For the purchase, delivery, and installation of a billboard for Tourism.

Commissioner Lyman SECONDED the motion. The voting was unanimous and the motion carried.

## DISCUSSION AND POSSIBLE APPROVAL OF A GROUND LEASE AGREEMENT WITH FILLMORE CITY FOR A BILLBOARD FOR TOURISM

Interim Attorney Harris clarified that the agreement is for a term of ten years, with an annual amount of \$4,000.00.

Commissioner Lyman made a motion to approve the ground lease agreement with Fillmore City for placing a billboard for Tourism.

Commissioner Wright SECONDED the motion. The voting was unanimous and the motion carried.

## DISCUSSION AND POSSIBLE APPROVAL OF MATT AND SAVANNA SHAW CHRISTMAS CONCERT CONTRACT

Interim Attorney Harris stated that the contract had been reviewed by the Attorney's Office.

Tourism Director West explained that Tourism would cover the \$12,500.00 deposit, which will later be refunded to the County by the Millard County Arts Council.

Commissioner Lyman made a motion to approve the Mat and Savanna Shaw Christmas Concert Contract.

Commissioner Wright SECONDED the motion. The voting was unanimous and the motion carried.

#### DISCUSSION AND POSSIBLE APPROVAL PURCHASING AN ENCLOSED TRAILER FOR TOURISM

Commissioner Johnson explained that an enclosed trailer is necessary for the Tourism Department to prevent avoidable damages.

Director West added that the current trailer is not properly equipped to safely transport the side-by-side vehicle.

Auditor Smith clarified that since the purchase will be funded by TRT funds, final approval must be provided by the legislative body, which is the Commission, as required by code.

Commissioner Lyman made a motion to approve purchasing an enclosed trailer for Tourism. Commissioner Wright SECONDED the motion. The voting was unanimous and the motion carried.

#### MONTHLY FINANCIAL REVIEW

Auditor Smith and Chief Deputy Treasurer James presented the monthly financial review for December 2024.

#### DISCUSSION AND POSSIBLE APPROVAL OF THE RENEWAL LEASE AGREEMENT WITH ADULT PROBATION & PAROLE (AP&P)

Interim Attorney Harris provided an overview of the renewal lease agreement for office space in the Public Safety Building.

Commissioner Wright made a motion to approve the renewal of the lease agreement with AP&P.

Commissioner Lyman SECONDED the motion. The voting was unanimous and the motion carried.

#### DISCUSSION AND POSSIBLE APPROVAL OF A LETTER TERMINATING THE EMPLOYER CONTRACT/AGREEMENT WITH TRANSAMERICA

IT Director Beckstrand explained the retirement agreement with Transamerica and outlined

the reasons the County will no longer be working with them. He noted that all current employees enrolled with Transamerica will be rolled over into the Utah Retirement System. Additionally, he mentioned the need for a termination letter to be drafted, including a specified termination date.

Commissioner Wright made a motion to approve drafting a letter terminating the employer contract/agreement with Transamerica.

Commissioner Lyman SECONDED the motion. The voting was unanimous and the motion carried.

#### DISCUSSION AND POSSIBLE APPROVAL OF REPURPOSING PROJECT FUNDS BY MOVING CAPITAL BUDGET FROM WEST PARK IMPROVEMENTS TO WEST POOL IMPROVEMENTS

Auditor Smith explained that the West Park projects have surplus funds, and they would like to transfer these funds to the West Pool Improvements project to cover the remaining costs.

Commissioner Wright made a motion to approve repurposing project funds by moving capital budget funds from West Park improvements to West Pool improvements.

Commissioner Lyman SECONDED the motion. The voting was unanimous and the motion carried.

#### R6 REGIONAL COUNCIL DISCUSSION - TRAVIS KYHL

Travis Kyhl and Jess Peterson presented the 2024 annual report from the R6 Regional Council, offering a comprehensive overview of the organization's efforts in Housing and Aging Services. Mr. Kyhl reported that over 5,000 individuals were served through these programs, with 11 percent of those recipients residing in Millard County. He highlighted that R6 manages a total of 55 programs aimed at improving various aspects of community life, from housing to aging services.

One of the key programs Mr. Kyhl spotlighted was the Crown program, which focuses on providing single-family housing to eligible individuals. He explained that this initiative is one of several designed to address critical housing needs in the region. He also discussed R6's plans to raise awareness about its programs and expand outreach to the community. A major goal moving forward, he said, is to become more proactive at the federal level, ensuring that their programs continue to receive the support and funding necessary to reach those who need them most.

Mr. Peterson, in his role as a community advisor, shared that he is currently collaborating with the Delta City with a grant initiative aimed at addressing specific local needs. Additionally, he is involved in another project with the Scipio Town, working to secure resources and support for the community's growth and development. Mr. Peterson also discussed his ongoing efforts to assist various towns in the County by working on general plans that will guide future development and improve infrastructure. These plans aim to help each community in the County thrive and make informed decisions about their long-term goals.

Mr. Kyhl then provided further details on the sources of funding that support R6's programs.

Commissioner Johnson explained that he has met with R6 on several occasions to explore additional ways the County can better utilize its programs and assistance.

## PRESENTATION FROM THE SNOW COLLEGE TECHNICAL EDUCATION AND WORKFORCE DEVELOPMENT TEAM

Jay Olson, Becky Callister, and Heidi Stringam from the Snow College Technical Education and Workforce Development Team gave a comprehensive presentation on their accomplishments for 2024, as well as their goals and updates for 2025. Mr. Olson began by emphasizing that Snow College has the lowest tuition in the state, making higher education more accessible to students across Utah. He proudly shared that the College maintains an impressive 80 percent overall success rate, reflecting its commitment to student achievement and support.

Mr. Olson highlighted the college's concurrent enrollment program, which plays a crucial role in providing rural high school students with the opportunity to take college-level courses. This initiative is offered not only to high schools but also at the Nephi and Delta Technical Centers, giving students in these areas access to valuable higher education opportunities that might otherwise be out of reach. The program allows students to earn college credits while still in high school, helping them save on tuition costs and accelerate their academic and career paths.

In addition to discussing these accomplishments, the team outlined plans for 2025, focusing on expanding access to education and improving the support systems in place for students, particularly in rural communities.

Ms. Callister and Ms. Stringam provided additional insights into the various programs and training opportunities that Snow College offers to rural schools and students. They detailed the wide range of initiatives aimed at addressing the unique needs of rural communities, including specialized vocational training, workforce development programs, and career readiness workshops. These programs are designed to equip students with practical skills that align with local job market demands, helping them secure employment and thrive in their communities. Ms. Callister and Ms. Stringam also emphasized the College's ongoing efforts to expand its reach and ensure that students in rural areas have the same access to high-quality education and training as those in urban centers.

Commissioner Wright expressed his sincere gratitude to Ms. Callister and Ms. Stringam for their dedicated efforts in supporting education and workforce development in the region. He also extended his thanks for Snow College's ongoing partnership with the County, acknowledging the positive impact of its programs on local students and communities.

Commissioner Wright emphasized the importance of continued collaboration and the valuable contributions that Snow College makes toward the County's growth and success.

## OPENING OF BIDS FOR MAGNESIUM CHLORIDE

Auditor Smith opened the following bids:

- Road Solutions in the amount of \$ 110.95 per ton
- EnviroTech Services in the amount of \$110.00 per ton

Commissioner Wright made a motion to accept the bids, as presented, and review the specifications of the bids, before making a decision.

Commissioner Lyman SECONDED the motion. The voting was unanimous and the motion carried.

## PUBLIC INPUT

Michael Zurn, representing Z Utah Property Group, and Sam Warris from Colliers International, presented their investment plans for Millard County, with a particular focus on a proposed sports facility in Delta. They outlined the potential economic and community benefits of the project, including opportunities for growth, tourism, and local engagement. The facility is envisioned to bring a variety of sporting events and activities to the area, boosting both recreational options and the local economy.

Commissioner Johnson expressed his general support for the idea, acknowledging the clear need for such a facility in the community and the positive impact it could have. He emphasized that the County recognizes the potential benefits of the project. However, Commissioner Johnson also raised concerns regarding certain aspects of the proposal, especially the geographical location chosen for the facility. He pointed out that while the concept is promising, there are logistical and strategic challenges related to the site that need to be addressed before moving forward with the plan.

## OTHER BUSINESS

There was none.

## DISCUSSION AND POSSIBLE APPROVAL FOR THE SALE OR TRANSFER OF SURPLUS PROPERTY

Auditor Smith presented of list of surplus property for approval. See Attachment A.

Commissioner Wright made a motion to approve the surplus list.

Commissioner Lyman SECONDED the motion. The voting was unanimous and the motion carried.

## DISCUSSION AND POSSIBLE APPOINTMENTS TO VARIOUS COUNTY BOARDS

Director West explained that three candidates were interviewed for positions on the Tourism Board. According to the bylaws, the Coard can consist of six or more members and one chairperson. She proposed appointing all three candidates, Mike Wingett, Brent Bonds, and Casey Olcott, to serve on the Board.

Commissioner Lyman made a motion to appoint Mike Wingett, Brent Bonds, and Casey Alcott to serve on the Tourism Board.

Commissioner Wright SECONDED the motion. The voting was unanimous and the motion carried.

Commissioner Lyman made a motion to to appoint Kevin Morris, Dennis Aldredge, Becky Callister, and Jeff Christensen to serve on the MEDA Board.

Commissioner Wright SECONDED the motion. The voting was unanimous and the motion carried.

Wayne Jackson, Tim Carling, Joyce Barney, and Shane Church were interviewed by the Commission for positions on the Planning and Zoning Commission during the January 21, 2025, Commission Meeting.

Commissioner Johnson expressed interest in adding an alternate, non-voting member to the board.

Interim Attorney Harris explained that implementing such a change would require an ordinance amendment., which requires a public hearing

Commissioner Wright made a motion to approve the appointment of Shane Church to serve on the Planning and Zoning Commission with Wayne Jackson as the alternate, non-voting member.

The motion failed for lack of a second.

Commissioner Wright explained his reasoning for appointing Mr. Church to serve on the Planning and Zoning Commission, with Wayne Jackson designated as the alternate, non-voting member.

Commissioner Lyman made a substitute motion to approve the appointment of Wayne Jackson to serve on the Planning and Zoning Commission with Shane Church as the alternate member.

Commissioner Johnson stepped from the chair and SECONDED the motion. Commissioner Johnson and Commissioner Lyman voted YES. Commissioner Wright voted NO. The motion carried by majority vote.

The ordinance will be amended at a future meeting to reflect the addition of an alternate, non-voting member to the Planning and Zoning Commission.

#### POSSIBLE APPROVAL OF APPLICATION(S) FOR SETTLEMENT OR DEFERRAL OF DELINQUENT PROPERTY TAX

There was none.

#### DISCUSSION BY EACH COMMISSIONER, COUNTY ATTORNEY, ELECTED OFFICIAL AND SECRETARY

There was none.

POSSIBLE BOARD OF EQUALIZATION (BOE) DISCUSSION AND/OR ACTION

There was none.

POSSIBLE REVIEW OF COUNTY POLICIES AND CONTRACTS

There were none.

POSSIBLE CLOSED MEETING PURSUANT TO UTAH CODE ANNOTATED SECTION 52-4-204 & 205

There was none.

WHERE UPON THE MEETING ADJOURNED

Commissioner Lyman made a motion to adjourn the meeting.  
Commissioner Wright SECONDED the motion. The voting was unanimous and the motion carried.  
The meeting adjourned at 12:00 p.m..

Attest:\_\_\_\_\_

Approved:\_\_\_\_\_