

MINUTES OF BOARD OF COUNTY COMMISSIONERS
MILLARD COUNTY THE 20TH DAY OF MAY, 2025
AT THE COURTHOUSE, FILLMORE, UTAH

PRESENT: Trevor Johnson..... Chairperson
Bill Wright..... Commissioner
Vicki Lyman..... Commissioner

Elise Harris..... Interim County Attorney
Marki Rowley..... County Clerk
Kayla Freeman..... Deputy County Clerk

ALSO PRESENT: Kristine Camp..... County Treasurer
Bonnie Smith..... County Auditor
Sierra Dickens..... County Recorder
Jacob Nielson..... County HR Director
Richard Jacobson and Jerid Bennett..... County Sheriff's Office
Adam Richins..... County Planner
Rachel West..... County Tourism Director
Dennis Alldredge, Sten Christensen, Jessica Crapo,
Rhett Crapo, and David Nixon..... Citizens
Copeland Anderson and Greg Prows..... Department of Natural Resources
Abby Ivory..... R6

PURSUANT TO AN AGENDA WHICH HERETOFORE HAD BEEN PROVIDED TO each member of the governing body, posted at the principal office of the Millard County Commission, posted on the Utah Public Notice Website, and provided to the Millard County Chronicle Progress, a newspaper of general circulation within Millard County, Utah, as required by law, the following proceedings were had:

PUBLIC WAS WELCOMED

The meeting began at 10:00 a.m. after a brief welcome by Commissioner Johnson to the public and Commission members.

OPENING STATEMENTS

Commissioner Lyman said the invocation. Everyone stood and said the Pledge of Allegiance to the Flag.

APPROVAL OF MAY 6, 2025 COMMISSION MINUTES

The proposed minutes of a regular County Commission meeting held May 6, 2025 were

presented for consideration and approval. Following review and consideration of minor corrections, Commissioner Wright made a motion to approve the minutes of May 6, 2025 as corrected.

Commissioner Lyman SECONDED the motion. The voting was unanimous and the motion carried.

FOLLOW UP ACTION ITEMS FROM MAY 6, 2025

There were none.

DISCUSSION AND POSSIBLE APPROVAL OF CHARGING A SET RATE FOR MUNICIPALITY ELECTION CONTRACTS

Clerk Rowley stated that, after consulting with the County Attorney, she recommends adopting a fixed-rate structure for municipal election contracts. She explained that contracts would be effective for one year, after which the rate structure could be reviewed and adjusted as necessary. She proposed a minimum fixed rate per election, not to exceed \$2,800.00, depending on actual expenses, plus a \$2.15 per voter which will cover \$1.45 for the ballot, insert, outgoing and return envelopes, \$0.18 for mailing at nonprofit rates, and \$0.51 to cover other variable costs. This fixed cost may increase if multiple municipalities hold elections, but it will be shared proportionally amongst those participating municipalities.

Interim Attorney Harris said that Clerk Rowley's proposal is both fair and flexible.

Commissioner Wright made a motion to approve the fixed rate for municipality election contracts.

Commissioner Lyman SECONDED the motion. The voting was unanimous and the motion carried.

DISCUSSION AND POSSIBLE APPROVAL OF A PURCHASING CARD FOR JACKIE BRYAN IN THE TOURISM DEPARTMENT FOR \$1,500

Tourism Director West requested a purchasing card for Jackie Bryan, in the amount of \$1,500.00. She explained that Ms. Bryan was hired as an assistant and will be focusing on event planning.

Commissioner Lyman made a motion to approve the purchasing card for Jackie Bryan in the Tourism Department, in the amount of \$1,500.00.

Commissioner Wright SECONDED the motion. The voting was unanimous and the motion carried.

UPDATE ON COUNTY ECONOMIC DEVELOPMENT PLAN - ABBY IVORY

Abby Ivory, from R6, delivered an update on her ongoing and future plans for the County's economic development. She outlined several key initiatives and provided an overview of her current

objectives and highlighted several projects currently underway.

Commissioner Wright emphasized that a top priority should be creating employment opportunities for county residents through the attraction of new businesses, as well as enhancing the local workforce's qualifications through proactive training and educational initiatives.

Commissioner Lyman inquired about the apprenticeship programs Ms. Ivory mentioned from other counties.

Ms. Ivory responded that she is currently exploring the possibility of establishing similar programs within Millard County.

DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION 25-05-20, A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF MILLARD COUNTY, UTAH, AMENDING RESOLUTION 20-05-19, (ADOPTING A REVISED FEE SCHEDULE FOR THE MILLARD COUNTY RECORDER'S OFFICE) BY CHANGING THE SURVEYOR REVIEW FEE FOR THE RECORDER'S OFFICE

Recorder Dickens explained that she would like to adjust the surveyor review fee for the Recorder's Office to align with the fee her office is charged by Sunrise Engineering.

Commissioner Wright made a motion to approve Resolution 25-05-20, a resolution of the Board of County Commissioners of Millard County, Utah, amending Resolution 20-05-19 by changing the surveyor review fee for the Recorder's Office.

Commissioner Lyman SECONDED the motion. Clerk Rowley called for a roll call vote. Commissioner Wright voted YES. Commissioner Lyman voted YES. Commissioner Johnson voted YES. The voting was unanimous and the motion carried.

DISCUSSION AND POSSIBLE APPROVAL OF C-2 CONDITIONAL USE PERMIT APPLICATION #Z-2025-028 FOR PUBLIC USE (OFF HIGHWAY VEHICLE STAGING AREA) LOCATED AT APPROXIMATELY 750 S 1000 E FILLMORE. DAVID NIXON, APPLICANT

Planner Richins explained application #Z-2025-028 and the rationale for the conditional use permit. He noted that the application aligns with the definition of a public use and closely fits the criteria for nonprofit recreational use. He also outlined the ten conditions included in the permit.

Mr. Nixon explained that, as president of the Sandrock Ridge Riders Club, he plans to purchase the property and develop a staging area to provide access to the OHV trails.

Commissioner Wright asked Mr. Nixon to address the potential liability.

Mr. Nixon explained that the Sandrock Ridge Riders Club will develop the area and then turn over management to another entity.

Commissioner Lyman made a motion to approve C-2 application #Z-2025-028, from David Nixon.

Commissioner Wright SECONDED the motion. The voting was unanimous and the motion carried.

Mr. Nixon requested that the \$1,500.00 application fee be waived.

Commissioner Lyman supported waiving the fee, citing the project's potential tourism benefits.

Interim Attorney Harris did not see an issue with the fee being waived due to the benefit to the County.

Commissioner Wright made a motion to waive the \$1,500.00 application fee for Mr. Nixon's CUP application.

Commissioner Lyman SECONDED the motion. The voting was unanimous and the motion carried.

DISCUSSION AND POSSIBLE APPROVAL OF FUNDING TOWARD ATTENDANCE FOR THE GOVERNOR HONOR ACADEMY WITH SUU - RHETT CRAPO & KATE CHASE

Rhett Crapo explained the numerous benefits for students who attend the Governor's Honor Academy in partnership with Southern Utah University (SUU), emphasizing the academic enrichment and leadership development offered through the program. He also formally requested financial support to help cover attendance fees in the amount of \$650.00 for both him and his fellow classmate, Kate Chase,.

Commissioner Lyman asked if Mr. Crapo had requested financial support from Delta City.

Mr. Crapo responded that Miss Chase has communicated with Delta City, who has agreed to contribute \$650 each for both him and his classmate, Kate Chase.

Commissioner Wright suggested that participants report back on their experience.

Commissioner Johnson recommended five hours of community service each in exchange for funds from the County in the amount of \$325.00, per participant.

Commissioner Wright made a motion to approve funding in the amount of \$325.00 per participant toward attendance for the Governor Honor Academy, upon completion of five hours of community service each.

Commissioner Lyman SECONDED the motion. The voting was unanimous and the motion carried.

DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION 25-05-20A, A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF MILLARD COUNTY AMENDING THE MILLARD COUNTY FACILITIES USE AND RENTAL POLICY

This item was struck from the agenda.

DISCUSSION AND RATIFICATION OF APPLICATION REGARDING A POSSIBLE

THROUGHPUT INFRASTRUCTURE FUND LOAN REGARDING ARES STRATEGIC MINING

Commissioner Wright explained that ARES had approached the County to request support in applying for CIB funds. He outlined the process the County followed to pursue the funding and noted that the application has been submitted.

Interim Attorney Harris outlined the loan stipulations associated with the County's application on behalf of ARES and clarified the County's responsibilities under the agreement.

Auditor Smith recommended that the County consider implementing a fee to offset the time and administrative work involved in processing the application and managing the loan.

Commissioner Lyman made a motion to ratify the submission of the application regarding a throughput infrastructure fund loan for ARES Strategic Mining.

Commissioner Wright SECONDED the motion. The voting was unanimous and the motion carried.

DISCUSSION WITH THE UTAH DIVISION OF FORESTRY, FIRE AND STATE LANDS

Copeland Anderson, acting Fire Warden, provided a brief overview of HB48, and invited questions from the Commission. He also explained the red flag warning law taking effect in June, noting that burning will be prohibited on red flag days without prior approval from the fire warden in areas outside municipal boundaries. Mr. Anderson outlined the law's stipulations and potential consequences for noncompliance.

PUBLIC INPUT

There was none.

OTHER BUSINESS

Commissioner Lyman inquired about the timing of increasing golf fees.

HR Director Nielson responded that the fees are scheduled for review every two years.

Auditor Smith proposed that the County permit Richard Beckstrand, retiring IT Director, to retain his work laptop, contingent upon his payment of the applicable benefit tax in the amount of \$250.00.

Commissioner Lyman made a motion to approve gifting the used IT laptop to retiree, Richard Beckstrand, contingent upon his payment of the applicable benefit tax in the amount of \$250.00.

Commissioner Wright SECONDED the motion. The voting was unanimous and the motion carried.

Auditor Smith stated that she anticipates the need to reopen the budget to accommodate

directives issued to the Justice Court and wanted to ensure the Commission was aware.

Planner Richins noted that recent changes to the state subdivision code have created some confusion regarding the application process.

Interim Attorney Harris clarified that the Planning and Zoning Commission will no longer approve subdivision applications; instead, applications will come directly to the Administrative Land Use Authority for approval.

Planner Richins provided further details on the new subdivision requirements and processes, assuring the Commission that each application is thoroughly reviewed before being presented for approval. He also said that, in addition to one subdivision application, he has two previously approved CUPs requiring signatures for execution and provided details regarding the specific subdivision application.

DISCUSSION AND POSSIBLE APPROVAL FOR THE SALE OR TRANSFER OF SURPLUS PROPERTY

HR Director Nielson recommended transferring the Ford Fusion vehicle from the Delta Office to the Clerk's Office to better meet departmental needs.

Commissioner Lyman made a motion to approve transferring the Ford Fusion vehicle to the Clerk's Office.

Commissioner Wright SECONDED the motion. The voting was unanimous and the motion carried.

DISCUSSION AND POSSIBLE APPOINTMENTS TO VARIOUS COUNTY BOARDS

Clerk Rowley updated the Commission on the status of the County Boards.

Interim Attorney Harris recommended that each board make sure that they have established by-laws and send her copies for review.

POSSIBLE APPROVAL OF APPLICATION(S) FOR SETTLEMENT OR DEFERRAL OF DELINQUENT PROPERTY TAX

There was none.

DISCUSSION BY EACH COMMISSIONER, COUNTY ATTORNEY, ELECTED OFFICIAL AND SECRETARY

There was none.

POSSIBLE BOARD OF EQUALIZATION (BOE) DISCUSSION AND/OR ACTION

There was none.

POSSIBLE REVIEW OF COUNTY POLICIES AND CONTRACTS

Interim Attorney Harris and Clerk Rowley presented the interlocal contract for municipal election services, noting that a copy will be sent to each municipality for review and possible approval. They stated that the previously discussed fees will be included as an attachment to the contract. Additionally, they outlined recent changes made to the contract to align with state recommendations.

POSSIBLE CLOSED MEETING PURSUANT TO UTAH CODE ANNOTATED SECTION 52-4-204 & 205

There was none.

WHERE UPON THE MEETING ADJOURNED

The meeting adjourned at 11:45 a.m..

Attest: _____

Approved: _____