

MINUTES OF BOARD OF COUNTY COMMISSIONERS  
MILLARD COUNTY THE 18th DAY OF NOVEMBER, 2025  
AT THE COURTHOUSE, FILLMORE, UTAH

PRESENT: Trevor Johnson..... Chairperson  
Bill Wright..... Commissioner  
Vicki Lyman..... Commissioner

Elise Harris..... Interim County Attorney  
Marki Rowley..... County Clerk  
Kayla Freeman..... Deputy County Clerk

ALSO PRESENT: Kristine Camp..... County Treasurer  
Bonnie Smith..... County Auditor  
Klint Penney..... County Maintenance Supervisor  
Jacob Nielson..... County HR Director  
Patrick Bennett, Jerid Bennett, and Linsday Mitchell,..... County Sheriff's Office  
Adam Richins ..... County Planner  
Doug Kirklan and Sharon Bullard ..... R6 Regional Council  
Brandon Winget..... County Road Department Director  
Greg Prows ..... County Assistant Fire Warden  
Jaclyn Bryan and Rachel West ..... County Tourism Department  
Carl Aldrich ..... DNR  
Susan Wilcox ..... County Assessor's Office  
David Nixon ..... Sand Rock Ridge Riders Club  
Brooks Jackson ..... West County Recreation Supervisor  
Brendan Turner ..... East County Recreation Supervisor  
Dennis Alldredge, Rob Holland, Robert Wilson,  
Teresa Thompson, and Andy Thompson ..... Citizens

PURSUANT TO AN AGENDA WHICH HERETOFORE HAD BEEN PROVIDED TO each member of the governing body, posted at the principal office of the Millard County Commission, posted on the Utah Public Notice Website, and provided to the Millard County Chronicle Progress, a newspaper of general circulation within Millard County, Utah, as required by law, the following proceedings were had:

PUBLIC WAS WELCOMED

The meeting began at 10:00 a.m. after a brief welcome by Commissioner Johnson to the public and Commission members.

OPENING STATEMENTS

Commissioner Johnson said the invocation. Everyone stood and said the Pledge of Allegiance to the Flag.

#### APPROVAL OF OCTOBER 21, 2025 COMMISSION MINUTES

The proposed minutes of a regular County Commission meeting held October 21, 2025 were presented for consideration and approval. Following review and consideration of minor corrections, Commissioner Wright made a motion to approve the minutes of October 21, 2025 as corrected.

Commissioner Lyman SECONDED the motion. The voting was unanimous and the motion carried.

#### FOLLOW UP ACTION ITEMS FROM OCTOBER 21, 2025

There were none.

#### DISCUSSION AND POSSIBLE APPROVAL OF CANCELING THE NOVEMBER 25, 2025 COMMISSION MEETING

Commissioner Johnson explained that there is no need to hold three commission meetings so close together.

Commissioner Wright made a motion to cancel the November 25, 2025 Commission Meeting.

Commissioner Lyman SECONDED the motion. The voting was unanimous and the motion carried.

#### DISCUSSION AND POSSIBLE APPROVAL OF MILLARD COUNTY FAIR DATE CHANGE

Ms. Bryan presented the proposed event schedule for the Millard County Fair. See Attachment A. The series will open on June 19, 2026 with a kickoff concert that coincides with the ATV Jamboree, followed by activities during the 4th of July celebrations, and will conclude on July 31, 2026–August 1, 2026. The purpose of this change is to increase attendance, improve event timing, and maintain consistent community engagement throughout the summer.

Commissioner Wright made a motion to approve the Millard County Fair date change.

Commissioner Lyman SECONDED the motion. The voting was unanimous and the motion carried.

Later on in the meeting, it was made known that the proposed dates for July 31, 2026–August 1, 2026. would not work. Tourism Director West suggested August 21- 22, 2026 as alternative dates. The attachment was amended accordingly.

#### DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION 25-11-18, A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF MILLARD COUNTY, UTAH, CREATING

## A TIME CLOCK PLUS USE POLICY

HR Director Nielson explained that the County is transitioning from paper time sheets to the Time Clock Plus electronic system.

Commissioner Lyman made a motion to approve Resolution 25-11-18, a resolution of the Board of County Commissioners of Millard County, Utah, creating a Time Clock Plus Use Policy.

Commissioner Wright SECONDED the motion. Clerk Rowley called for a roll call vote. Commissioner Wright voted YES. Commissioner Lyman voted YES. Commissioner Johnson voted YES. The voting was unanimous and the motion carried.

## DISCUSSION AND POSSIBLE APPROVAL OF BUSINESS LICENSE FOR VAZQUEZ FARMS SERVICES LLC, OWNER - FRANCISCO VAZQUEZ

This item was tabled to a future Commission meeting.

## DISCUSSION AND POSSIBLE APPROVAL OF A PURCHASING CARD FOR JENNA ALDRITCH - USU EXTENSION OFFICE

Auditor Smith presented the request for a purchasing card with a limit of \$1,000.00 for Jenna Aldritch.

Commissioner Lyman made a motion to approve the purchasing card for Jenna Aldritch.

Commissioner Wright SECONDED the motion. The voting was unanimous and the motion carried.

## DISCUSSION AND POSSIBLE APPROVAL OF A PURCHASING CARD FOR ETHAN WILLOUGHBY- ASSESSOR'S OFFICE

Auditor Smith requested a purchasing card with a limit of \$1,500.00 for Ethan Willoughby.

Commissioner Wright made a motion to approve the purchasing card with a limit of \$1,500.00 for Ethan Willoughby

Commissioner Lyman SECONDED the motion. The voting was unanimous and the motion carried.

## DISCUSSION AND POSSIBLE APPROVAL OF INCREASING THE PURCHASING CARD LIMIT FOR HOLLIE MILLER - ASSESSOR'S OFFICE

Auditor Smith requested to increase the purchasing card limit for Hollie Miller to \$1,500.00.

Commissioner Wright made a motion to approve increasing the purchasing card limit for Hollie Miller up to \$1,500.00.

Commissioner Lyman SECONDED the motion. The voting was unanimous and the motion carried.

Auditor Smith presented the request for a purchasing card for Renee Dixon in the amount of \$1,500.00.

Commissioner Wright made a motion to approve a purchasing card with a limit of \$1,500.00 for Renee Dixon.

Commissioner Lyman SECONDED the motion. The voting was unanimous and the motion carried. This will be ratified during the next commission meeting.

#### DISCUSSION AND POSSIBLE APPROVAL OF CONSULTING ARRANGEMENT WITH LORA FITCH

Interim Attorney Harris informed the Commission that Assessor Fitch is no longer employed by the County, having accepted a position elsewhere. She presented a proposed consulting agreement for approval that would allow Ms. Fitch to assist with ensuring a smooth transition within the Assessor's Office.

Commissioner Wright made a motion to approve the consulting arrangement with Lora Fitch.

Commissioner Lyman SECONDED the motion. The voting was unanimous and the motion carried.

#### AWARDING OF THE 100 MILE CLUB AWARD TO THE MILLARD COUNTY ROAD DEPARTMENT - NUROCK, ROB HOLLAND

Rob Holland from NuRock presented the 100 Mile Club award to the Millard County Road Department. Road Supervisor Wingett accepted the award on behalf of the Road Department. The award recognizes outstanding dedication and safety, honoring employees who have paved over 100,000 miles of road.

#### DISCUSSION REGARDING TAKING OVER THE STAGING AREA IF THE SAND ROCK RIDGE RIDERS ATV CLUB DISSOLVES - DAVID NIXON

Mr. Nixon explained that the grant paperwork for updating the staging area requires a designated backup entity in case the original applicant disbands. He added that he does not anticipate the Sand Rock Ridge Riders ATV Club ever dissolving. He asked whether the County would be willing to assume that responsibility, in the event that it does.

Interim Attorney Harris raised several legal concerns regarding the County's grant policy.

HR Director Nielson also noted concerns about the staging area being located on private property.

Interim Attorney Harris requested that her office receive all grant paperwork and related contact information. She asked whether any of this information had been formally documented.

Mr. Nixon responded that all discussions with the grant committee have been verbal up to

this point.

Commissioner Wright suggested that Interim Attorney Harris create an agreement and bring it back for discussion and approval.

Mr. Nixon explained that the a County road is approximately a half-mile away from the staging area. While grant funds could be used to construct a connecting road, he asked whether the County would be willing to undertake the actual construction.

Interim Attorney Harris suggested that the Road Department investigate the proposed route to determine what work would be required and that she will also look into the situation legally.

Denis Alldredge provided more historical information on the area.

Interim Attorney Harris proposed that it be added on to the next commission agenda for possible approval.

#### DISCUSSION AND POSSIBLE APPROVAL OF MEMORANDUM OF UNDERSTANDING (MOU) WITH R6 REGIONAL COUNCIL AREA AGENCY ON THE AGING PROGRAM

Doug Kirklan from R6 presented a MOU for the County to operate the program, noting that it is a yearly renewal request. He also provided a brief update on the program's progress and current status.

Commissioner Lyman made a motion to approve the MOU with R6 Regional Council Area Agency on the Aging Program.

Commissioner Wright SECONDED the motion. The voting was unanimous and the motion carried.

#### DISCUSSION AND POSSIBLE APPROVAL OF ROAD MAINTENANCE AGREEMENT FOR THE TRANSWEST EXPRESS TRANSMISSION PROJECT

Interim Attorney Harris explained that this is just a road maintenance agreement.

Road Supervisor Wingett requested that he have a chance to review it before the Commission approves it.

It was decided that it would be tabled to a future Commission meeting.

#### DISCUSSION AND POSSIBLE APPROVAL OF LETTER OF SUPPORT FOR KANOSH BAND'S INDIAN COMMUNITY DEVELOPMENT BLOCK GRANT (ICDBG) APPLICATION

Commissioner Johnson explained the grant application and its purpose to help expand the service station near Cove Fort. He said that a letter has already been drafted and just needs approval by the Commission.

Commissioner Wright made a motion to approve the letter of support for the Kanosh Band's

ICDBG application.

Commissioner Lyman SECONDED the motion. The voting was unanimous and the motion carried.

PUBLIC HEARING FOR THE PURPOSE OF RECEIVING PUBLIC COMMENT ON THE C-2 CONDITIONAL USE PERMIT (CUP) APPLICATION # Z-2025-044 FOR A SOLAR ENERGY SYSTEM (MAJOR) ON PROPERTY LOCATED APPROXIMATELY 8 MILES WEST OF CLEAR LAKE NEAR POT MOUNTAIN ROAD AND STATE HIGHWAY 257. NEPTUNE SOLAR ENERGY PARK, LLC, APPLICANT

Commissioner Lyman made a motion to enter into a public hearing for the purpose of receiving public comment on the C-2 CUP application, #Z-2025-044.

Commissioner Wright SECONDED the motion. The voting was unanimous and the motion carried. The public hearing began at 10:51 a.m..

Present were: Treasurer Camp, Auditor Smith, HR Director Nielson, Supervisor Penney, Tourism Director West, Deputy Bennett, Assistant Fire Warden Prows, Captain Bennett, Ms. Mitchell, Planner Richins, Dennis Alldredge, Supervisor Jackson, Supervisor Turner, Director Supervisor Wingett, Susan Wilcox, Teresa Thompson, Andy Thompson, Robert Wilson, and Carl Aldrich.

Robert Wilson provided an overview of the Neptune Solar Energy project and explained that they have entered into an interconnection agreement with Rocky Mountain Power. He stated that they are now preparing to begin the necessary site studies. He said that they would be putting up one hundred solar panels.

There were no other comments made.

Commissioner Lyman made a motion to close the public hearing.

Commissioner Wright SECONDED the motion. The voting was unanimous and the motion carried. The public hearing closed at approximately 10:53 a.m..

DISCUSSION AND POSSIBLE APPROVAL OF C-2 CONDITIONAL USE PERMIT APPLICATION # Z-2025-044 FOR A SOLAR ENERGY SYSTEM (MAJOR) ON PROPERTY LOCATED APPROXIMATELY 8 MILES WEST OF CLEAR LAKE NEAR POT MOUNTAIN ROAD AND STATE HIGHWAY 257. NEPTUNE SOLAR ENERGY PARK, LLC, APPLICANT

Commissioner Wright asked how long the studies would take.

Mr. Wilson said that it would take about a year and after the results are finalized, they will enter into an agreement with the BLM.

Commissioner Wright asked how the energy will be integrated into the electrical system.

Mr. Wilson said that it will be connected into the Black Rock substation and will be used to

power Utah homes.

Planner Richins explained that several proposed conditions were included with the project and reviewed them with the Commission. He noted that the approval would be valid for two years, and if the project has not begun by then, the applicant may request a one-year extension. After that extension period, they would be required to reapply.

Commissioner Lyman asked how long they will use the land.

Mr. Wilson said that they foresee using the land for thirty years with the option to extend.

Commissioner Wright made a motion to approve the C-2 CUP application, #Z-2025-044.

Commissioner Lyman SECONDED the motion. The voting was unanimous and the motion carried.

PUBLIC HEARING FOR THE PURPOSE OF RECEIVING PUBLIC COMMENT ON THE C-2 CONDITIONAL USE PERMIT APPLICATION #Z-2025-045 FOR AN ELECTRIC TRANSMISSION LINE RIGHT-OF-WAY (MAJOR) ON PROPERTY LOCATED APPROXIMATELY 8 MILES WEST OF CLEAR LAKE NEAR POT MOUNTAIN ROAD AND STATE HIGHWAY 257. NEPTUNE SOLAR ENERGY PARK, LLC, APPLICANT

Commissioner Lyman made a motion to enter into a public hearing for the purpose of receiving public comment on the C-2 CUP, #Z-2025-045.

Commissioner Wright SECONDED the motion. The voting was unanimous and the motion carried. The public hearing began at 11:08 a.m..

Present were: Treasurer Camp, Auditor Smith, HR Director Nielson, Supervisor Penney, Tourism Director West, Deputy Bennett, Assistant Fire Warden Prows, Captain Bennett, Ms. Mitchell, Planner Richins, Dennis Alldredge, Supervisor Jackson, Supervisor Turner, Director Supervisor Wingett, Susan Wilcox, Teresa Thompson, Andy Thompson, Robert Wilson, and Carl Aldrich.

Mr. Wilson explained the transmission line they are planning to build and noted that it will connect to another line leading into the Black Rock Substation.

There were no other comments made.

Commissioner Lyman made a motion to close the public hearing.

Commissioner Wright SECONDED the motion. The voting was unanimous and the motion carried. The public hearing closed at approximately 11:09 a.m..

DISCUSSION AND POSSIBLE APPROVAL OF C-2 CONDITIONAL USE PERMIT APPLICATION #Z-2025-045 FOR AN ELECTRIC TRANSMISSION LINE RIGHT-OF-WAY (MAJOR) ON PROPERTY LOCATED APPROXIMATELY 8 MILES WEST OF CLEAR LAKE NEAR POT MOUNTAIN ROAD AND STATE HIGHWAY 257. NEPTUNE SOLAR ENERGY

## PARK, LLC, APPLICANT

Commissioner Wright asked if they are building any battery systems.

Mr. Wilson responded that they are, along with fire suppression systems, and that they will be stored in structures similar to storage containers.

Commissioner Wright made a motion to approve the C-2 CUP application, #Z-2025-045.

Commissioner Lyman SECONDED the motion. The voting was unanimous and the motion carried.

## DISCUSSION AND POSSIBLE APPROVAL OF ANNEXING THE DESERET HINCKLEY CEMETERY DISTRICT INTO THE DELTA, OASIS, SUTHERLAND DISTRICT

Commissioner Johnson said that the necessary public hearings have been held.

Interim Attorney Harris explained the next steps, outlining the responsibilities the County will have and clarifying what actions they cannot take.

No motion was made.

## PUBLIC HEARING FOR THE PURPOSE OF RECEIVING PUBLIC COMMENT ON AMENDING THE 2025 BUDGET

Commissioner Lyman made a motion to enter into a public hearing for the purpose of receiving public comment on amending the 2025 budget.

Commissioner Wright SECONDED the motion. The voting was unanimous and the motion carried. The public hearing began at 11:21 a.m..

Present were: Treasurer Camp, Auditor Smith, HR Director Nielson, Supervisor Penney, Tourism Director West, Deputy Bennett, Assistant Fire Warden Prows, Captain Bennett, Ms. Mitchell, Planner Richins, Dennis Alldredge, Director Jackson, Director Turner, Director Wingett, Susan Wilcox, Teresa Thompson, Andy Thompson, Robert Wilson, and Carl Aldrich.

Auditor Smith presented the proposed changes.

- \$300,000.00 for the Road Department for road oil
- \$4,400.00 for West Recreation for soccer equipment
- \$450.00 for the Wellness Grant

There were no other comments made.

Commissioner Lyman made a motion to close the public hearing.

Commissioner Wright SECONDED the motion. The voting was unanimous and the motion carried. The public hearing closed at approximately 11:23 a.m..

## DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION 25-11-18A, A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF MILLARD COUNTY, UTAH, AMENDING THE 2025 BUDGET

Commissioner Lyman made a motion to approve Resolution 25-11-18A, a resolution of the Board of County Commissioners of Millard County, Utah, amending the 2025 budget.

Commissioner Wright SECONDED the motion. Clerk Rowley called for a roll call vote. Commissioner Wright voted YES. Commissioner Lyman voted YES. Commissioner Johnson voted YES. The voting was unanimous and the motion carried.

## DISCUSSION AND POSSIBLE APPROVAL OF A SOLE-SOURCE PROCUREMENT FOR A MULTIPLE EVENT RESPONSE TRAILER (MERT)

Captain Bennett explained that they hope to purchase a specific trailer using grant funding, featuring an exclusive design available only from Powell Safety Solutions. He noted that creating a similar setup independently would cost the department more.

Commissioner Wright made a motion to approve the sole-source procurement for a MERT from Powell Safety Solutions.

Commissioner Lyman SECONDED the motion. The voting was unanimous and the motion carried.

## DISCUSSION REGARDING SURPLUS PROPERTY FOR SHERIFF'S OFFICE RETIREES

Captain Bennett explained that when an officer retires after lengthy service, they would like to be given the opportunity to keep their service weapon.

Commissioner Lyman made a motion to approve allowing retirees from the Sheriff's Office to retain their service weapon when they retire.

Commissioner Wright SECONDED the motion. The voting was unanimous and the motion carried.

## DISCUSSION AND POSSIBLE APPROVAL OF AMBULANCE ABATEMENTS

Mrs. Mitchell presented an ambulance abatement for Miriam Toscano-Tipte.

Commissioner Lyman made a motion to approve the ambulance abatement at one hundred percent for Miriam Toscano-Tipte.

Commissioner Wright SECONDED the motion. The voting was unanimous and the motion carried.

## DISCUSSION AND POSSIBLE APPROVAL OF A SOLE-SOURCE PROCUREMENT OF THREE LUCAS CPR MACHINES

Mrs. Mitchell explained that the goal is to equip all ambulances with a Lucas CPR machine. Currently, employees are trained on Lucas CPR machines used in the other ambulances. The Lucas machine is also recommended for trauma patients. The estimated cost for three machines is \$58,220.00 and the company Stryker is the only manufacturer.

Commissioner Lyman made a motion to approve the sole-source procurement of three Lucas CPR machines from Stryker.

Commissioner Wright SECONDED the motion. The voting was unanimous and the motion carried.

#### DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION 25-11-18B, A RESOLUTION OF THE MILLARD COUNTY COMMISSION, ADOPTING A REVISED FEE SCHEDULE FOR THE SWIMMING POOL TO ALLOW FOR THE SALE OF CERTAIN REDUCED SWIM PASSES

HR Director Nielson explained that this practice has been done in the past and that they now want to make it official.

Commissioner Lyman made a motion to approve Resolution 25-11-18B, a resolution of the Board of County Commissioners of Millard County, Utah, adopting a revised fee schedule for the swimming pool to allow for the sale of certain reduced swim passes.

Commissioner Wright SECONDED the motion. Clerk Rowley called for a roll call vote. Commissioner Lyman voted YES. Commissioner Wright voted YES. Commissioner Johnson voted YES. The voting was unanimous and the motion carried.

#### DISCUSSION AND POSSIBLE APPROVAL OF ADDING ELECTRICAL OUTLETS TO THE WEST MILLARD PARKS CONCESSION BUILDING

Supervisor Penney explained why adding outlets is necessary.

Commissioner Lyman made a motion to approve adding electrical outlets to the West Millard Parks Concession Building.

Commissioner Wright SECONDED the motion. The voting was unanimous and the motion carried.

#### DISCUSSION AND POSSIBLE APPROVAL OF GRANT OPPORTUNITY FOR PICKLEBALL COURTS IN DELTA, IN COORDINATION WITH A FUNDRAISER AND/OR INKIND FUNDS

Ms. Thompson reported that they are still working on the grant, which will be funded with half in-kind and half cash. Based on estimates, she said that they still need to raise \$32,500.00. She explained that she had contacted Delta City, and they indicated they could provide support. She explained that the grant still must be approved and submitted by the County. Ms. Thompson expressed confidence that they can raise the required funds.

HR Director Nielson stated that the County needs to understand the boundaries of the grant

before taking action. A conditional award of the grant is also required in order to approve an RFP for the project. If the project meets all internal policies, the County can proceed with applying for the grant.

Commissioner Johnson stated that, assuming everything proceeds as expected, he foresees no problems.

Interim Attorney Harris added that they should keep thorough records of all donations, just in case.

Commissioner Johnson said that any collections of fees for pickle ball tournaments would be handled just like other sports in the County.

#### DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION 25-11-18C, A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF MILLARD COUNTY, UTAH, CREATING A MILLARD COUNTY PRIVACY PROGRAM

Interim Attorney Harris presented the privacy program paperwork for approval.

Commissioner Lyman made a motion to approve Resolution 25-11-18C, a resolution of the Board of County Commissioners of Millard County, Utah, creating a Millard County Privacy Program.

Commissioner Wright SECONDED the motion. Clerk Rowley called for a roll call vote. Commissioner Wright voted YES. Commissioner Lyman voted YES. Commissioner Johnson voted YES. The voting was unanimous and the motion carried.

#### DISCUSSION REGARDING BUILDING SOFTBALL AND SOCCER FIELDS

Commissioner Johnson stated that the school district wants to build softball and soccer fields north of the elementary school. Since the County owns some of the proposed land, he suggested simply gifting the land to the district.

Interim Attorney Harris explained that it depends on the value of the land; if it exceeds \$25,000.00, a public hearing is required before approval can be given.

HR Director Nielson noted that the Assessor's office also needs to be involved.

Supervisor Director Turner asked if the County might ever want to use the land.

Commissioner Johnson responded that he does not foresee a need.

Supervisor Turner suggested following past practice: the County could keep the land while the school district builds on it, allowing shared use.

HR Director Nielson suggested that whatever situation may develop, the County should have a clearly defined MOU in place.

Mr. Alldredge from Fillmore City explained the discussions he has been a part of regarding the property the City owns on the proposed sites. He noted concerns about the viability of the project and suggested that representatives from all involved parties should meet to discuss this.

Commissioner Johnson said that in the mean time the County work will on getting a property assessment.

#### **DISCUSSION REGARDING THE NATIONAL GUARD TRAINING SITE - PAUL RAYMOND**

This item was rescheduled to the December 2, 2025 Commission meeting.

#### **PUBLIC INPUT**

There was none.

#### **OTHER BUSINESS**

Interim Attorney Harris discussed the procedure for the sole source procurement for services and goods, including programs, noting that the ordinance is unclear whether the programs on which the County's Departments and Offices rely on need to be reconsidered as sole source every time a contract comes up.

HR Director Nielson discussed the procurement of a replacement deputy truck that had been involved in a crash. He explained that specifications were submitted and a vehicle is needed promptly. He said that three bids were received and that the Sheriff's Office can select a truck according to procurement policy. He reviewed the bids to ensure transparency, noting that the choice is between a State bid offering more options or a lower bid with fewer options, but it will not be the lowest bid as it does not meet the required specifications.

#### **DISCUSSION AND POSSIBLE APPROVAL FOR THE SALE OR TRANSFER OF SURPLUS PROPERTY**

HR Director Nielson stated that item #4527, a sheriff's truck, was taken to the Delta Office temporarily. It will be transferred to Planning and Zoning and assigned to Dave Fowels. He also reported that three other Sheriff's Office vehicles have been stripped and returned for surplus. They are evaluating whether there are internal needs before declaring them ready surplus. The landfill is also being considered for possible placement, but it is difficult to assess the value of the vehicles because of the hours on the engine.

#### **DISCUSSION AND POSSIBLE APPOINTMENTS TO VARIOUS COUNTY BOARDS**

There were none.

#### **POSSIBLE APPROVAL OF APPLICATION(S) FOR SETTLEMENT OR DEFERRAL OF DELINQUENT PROPERTY TAX**

There were none.

## DISCUSSION BY EACH COMMISSIONER, COUNTY ATTORNEY, ELECTED OFFICIAL AND SECRETARY

Clerk Rowley stated that Fillmore City is holding its 2025 General Election Canvass today. Deputy Clerk Freeman explained that the December 2, 2025 Commission Agenda will close Wednesday November 26, 2025 at 3:00 p.m. due to the Thanksgiving Holiday.

## POSSIBLE BOARD OF EQUALIZATION (BOE) DISCUSSION AND/OR ACTION

Commissioner Lyman made a motion to enter into a BOE.

Commissioner Wright SECONDED the motion. The voting was unanimous and the motion carried. The BOE began at 12:25 a.m.

Chief Deputy Auditor Bennet presented a list of accounts that are closed or no longer operate in the County and need to be removed from County accounts.

Commissioner Lyman made a motion to approve removing the accounts presented.

Commissioner Wright SECONDED the motion. The voting was unanimous and the motion carried.

Chief Deputy Auditor Bennet suggested a trailer located in Garrison be removed from the tax roles, noting that it is uninhabitable.

Commissioner Lyman made a motion to approve removing a trailer located in Garrison from the tax roles.

Commissioner Wright SECONDED the motion. The voting was unanimous and the motion carried.

Chief Deputy Auditor Bennet presented the hardship abatement application for Laurel Hook; Account 61714; parcel DO-3333-A-1.

Commissioner Lyman made a motion to abate 50% for Laurel Hook Account 61714; parcel DO-3333-A-1.

Commissioner Wright SECONDED the motion. The voting was unanimous and the motion carried.

Chief Deputy Auditor Bennet presented the hardship abatement application for Kathy Larue, Account 47226; parcel D-GE-5.

Commissioner Lyman made a motion to abate 50% for Kathy Larue's property taxes; Account 47226; parcel D-GE-5.

Commissioner Wright SECONDED the motion. The voting was unanimous and the motion

carried.

Chief Deputy Auditor Bennet explained that the Hinckley Lion's Club, Parcel H-2201-1, had been mistakenly treated as exempt in the same way a town would be. They should not have been exempt, as they are not listed under the allowable use exemptions and were not coded correctly. They have had this exemption since 2009, but the error was only recently discovered. They now need to apply for a proper use exemption. The organization is categorized as a 501(c)(4), which allows lobbying and political activity; however, participating in those activities means they cannot receive a use exemption. They can still be approved under the exclusive use exemption, but only if their activities are strictly charitable.

Interim Attorney Harris asked if they have been involved in politics.

Chief Deputy Auditor Bennet explained that there is no indication of political activity. However, if the building's use is primarily member-centric, it does not meet the strict requirements for a use exemption.

Commissioner Wright made a motion to approve exclusive use exemption for Hinckley Lion's Club, Parcel H-2201-1.

Commissioner Lyman SECONDED the motion. The voting was unanimous and the motion carried.

Chief Deputy Auditor Bennet presented a list of nine assessor adjustments for approval, two of which are stipulations.

Commissioner Lyman made a motion to approve the nine assessor adjustments.

Commissioner Wright SECONDED the motion. The voting was unanimous and the motion carried.

Chief Deputy Auditor Bennet presented the abatement application from K and B Curtis, LL; parcel D-789. She asked if the Commission was willing to hear the late application, which was late due to a medical reason.

Commissioner Lyman made a motion to hear the late appeal.

Commissioner Wright SECONDED the motion. The voting was unanimous and the motion carried.

Due to the property being commercial property, a closed session was required.

Commissioner Wright made a motion to enter into a closed BOE meeting.

Commissioner Lyman SECONDED the motion. All three commissioners voted unanimously and the motion carried. Present in the closed session were Auditor Smith and Chief Deputy Auditor Bennett.

After the closed BOE, the regular BOE meeting reconvened at 12:59 p.m..

Commissioner Lyman made a motion to accept the stipulation agreement with K and B Curtis, LLC.

Commissioner Wright SECONDED the motion. The voting was unanimous and the motion carried.

Commissioner Lyman made motion to close the BOE.

Commissioner Wright SECONDED the motion. The voting was unanimous and the motion carried. The BOE closed at 1:00 a.m..

#### POSSIBLE REVIEW OF COUNTY POLICIES AND CONTRACTS

There was none.

#### POSSIBLE CLOSED MEETING PURSUANT TO UTAH CODE ANNOTATED SECTION 52-4-204 & 205

There was none.

#### WHERE UPON THE MEETING ADJOURNED

Commissioner Wright made a motion to adjourn the meeting.

Commissioner Johnson SECONDED the motion. The voting was unanimous and the motion carried.

The meeting adjourned at 1:01 p.m..

Attest: \_\_\_\_\_

Approved: \_\_\_\_\_