

2026 SCHEDULE A
PERSONAL PROPERTY ACQUIRED OR DISPOSED in 2025

Company Name: _____ Account #: _____

Name of person completing form: _____ Phone# _____

If you have never filled out an Affidavit or Schedule A, list all items used in the operation of your business, the year the item was acquired, and the acquisition cost.

PART I: Personal Property Acquired During Previous Calendar Year

Describe each item of personal property acquired. Identify the acquisition cost and calculate the market value using the PERCENT GOOD TABLE.

Class/ Code	Item Description	Year Acquired	Cost or Purchase Price	Percent Good Rate	Market Value

Attach separate sheet(s) if necessary.

Line 10: Total Market Value of Property Acquisitions \$ _____

PART II: Personal Property Disposed of During Previous Calendar Year

Please list the item exactly as it is shown on the affidavit. The market value is current so no calculations are necessary. Property that is not on the affidavit to begin with cannot be deleted.

Item Description	Class/ Code	Year Acquired	Market Value

Attach separate sheet(s) if necessary.

Line 11: Total Market Value of Property Disposed: \$ _____

Line 12: Line 10 minus line 11 (transfer this amount to line 3 of the Signed Statement) \$ _____

FOR LEASED OR RENTED EQUIPMENT SEE BACK

LEASED OR RENTED EQUIPMENT

“Itemize leased or rented equipment below.” (Do not transfer any totals to page A1)

NOTE: If your equipment is considered a “CONDITIONAL SALE” Lease, you should make sure it is listed on Schedule A in the Equipment Acquired area as you are required to list and pay taxes on this equipment as if it were owned by you.

Name and address of Lessor Lease Agreement #	Type and Quantity	Date of Lease	Terms of Lease	Cost of Beginning of Lease	Annual Rent

Attach separate sheet(s) if necessary.

GUIDELINES FOR LEASED EQUIPMENT

On any item that you are leasing, please check the terms of the lease. If the lessor **IS NOT** collecting taxes for the item, you will need to list the item with your report as if you had purchased it. If the lessor **is** collecting taxes for the item, then do not include it with your report. Please list the item at the bottom of the affidavit. Be sure to include the lessor’s name and address so we can bill them for the item. If we cannot collect the taxes due from the lessor, you will be responsible for payment.

THIS RETURN SUBJECT TO AUDIT AND VERIFICATION

The Assessor shall collect the taxes on all personal property when said taxes are not a lien on real property or payment secured by bond and unless taxes are paid, they shall be collected by seizure and sale as provided in Utah Code, Section 59-2-1303. All claims for adjustment must be made immediately upon receipt of this notice as per Utah Code 89-2-1006.

PLEASE NOTE: PERSONAL PROPERTY TAXES ARE DUE NO LATER THAN May 15, 2026.

Interest will be charged in accordance with (UC 59-2-1302) on any outstanding balance. Penalty, and interest charges, by law cannot be removed. (UC 59-2-307) The exemption cannot be applied after **May 15, 2026**, so the entire tax plus penalty & interest will be due.

Failure to file a return in a timely manner may result in a penalty as provided in Section 59-2-307, U.C.A. Delinquent taxes are subject to interest and a penalty.