

APPLICATION – MAP ZONE CHANGE

(This box for office use only)

Date proposal received:
 Fee collected: \$
 Proposal Determined to be Complete:

CASE NUMBER

PETITIONER INFORMATION

Name	Phone
Address	Other Phone or Fax
City, State, Zip	e-mail

OWNER INFORMATION

Name	Phone
Address	Other Phone or Fax
City, State, Zip	e-mail

(Additional names and addresses should be listed on a separate paper and attached)

Fee Amount: \$

(\$225 + 1.80 per word of legal description)

Proposed Use:

CUP Required?: ☐ Yes ☐ No

PROJECT DESCRIPTION

Description of Proposed Project:

PROPERTY and VICINITY DESCRIPTION

Parcel Number	Property Size (in acres)	Existing Zoning District
Serial Number	No. of Parcels	Existing Use
Proposed Zoning District		
County Address and/or General Location of Property		
Existing Land Use:		

Upon compliance with certain procedures as set forth in Title 10 Chapter 3 Section 4 of the Millard County Code requires a recommendation by the Millard County Planning Commission, and is subject to approval by the Millard County Board of Commissioners. The following checklist, when completed, will assist the petitioner with compiling some of the necessary information required for processing the petition through Planning Commission and the Board of County Commissioners. Partial completion or total omission of any requirement listed below may cause the application to be rejected or delayed.

✓	SUBMITTAL REQUIREMENTS	
	Application	One original application which must contain an original signature of the owner/applicant.
	Site Plan	One drawing of the site plan drawn to scale and of sufficient size to portray the necessary detail but <u>no larger</u> than 11" x 17". The site plan should include: 1. North point, scale, and date. 2. Property lines with dimensions, adjoining streets, rights-of-way, and any easements. 3. Boundaries and dimensions of all existing and proposed structures in relation to the site. 4. Curb, gutter, sidewalk, driveways, parking and loading area, if applicable 5. Landscaped areas. 6. Elevations of structures and signs and detailed drawings when appropriate. 7. Any notes or explanations which should include the total square footage of all uses, including landscaping and parking.
	Fees	A non-refundable administrative fee in the amount of \$225.00 plus \$1.80 per word for publication of the required public hearing notices. There will also be an additional fee for cost of publication of ordinance upon passage.
	Plat Map(s)	County Recorder's property plat (s) showing all the subject property clearly marked and all adjoining properties within 1000 feet of the subject property. This can be obtained from the County Recorder's office in Fillmore.
	Legal Description	A legal description can generally be obtained from the deed, or from the County Recorder's office. Please attach an <u>accurate and complete legal description</u> on a suitably titled addendum sheet. Please be aware that the description taken from your tax notice is often abbreviated or incomplete. If this application is for an area of land that is a portion of a parcel otherwise different from the complete legal description, you must provide a legal description of the entire proposed zone change area.
	Permission	Written permission from any lien holders, mortgage companies, property owners (if different than the applicant) or anyone having a material interest in the property.
	Names & Addresses	A list of the names <u>and the mailing addresses</u> for owners of property within 1,320 feet from the outer boundaries of the subject property. Addresses may be obtained at the County Assessor's office in Fillmore.
	Project Description	On a separate sheet of paper, please describe the overall scope of the project and what you plan to do should the zone change take place. Describe how the change will meet the objectives of the <i>General Plan</i> in its current and amended forms and how the change will correct an obvious error or be in the best interest of the County. It is required to specifically address the following: a) The need for the zone change. b) The impact (present and future) on surrounding areas, developed and undeveloped. c) Access to area traffic patterns. d) Accessibility of utilities. e) The impact on county facilities such as: water, sanitation, fire, parks, police, traffic and schools.
	Signatures	Obtain the acknowledgement signatures of the following agencies in the spaces provided on the next page

SIGNATURES REQUIRED FOR THE ZONE CHANGE APPLICATION

For _____, located at: _____
Name of Applicant County address or brief description

Millard County Sheriff's Office

Review comments:

Signature: _____ Date: _____

Steve O'Camb, Sheriff

765 S Hwy 99, Fillmore, UT 84631 | 435-743-5302 | ocamb@millardcounty.gov

Road Department or UDOT

Review comments:

Signature: _____ Date: _____

Brandon Winget, Road Supervisor | Matt Rhodes, UDOT Right of Way Control Coordinator

County: 435-864-8401 | millardcountyroad@millardcounty.gov

UDOT: 1470 North Airport Rd, Cedar City, UT 84721 | (435) 865-5500 office | (435) 590-8897 cell | mrhodes@utah.gov

Central Utah Health Department

Review comments:

Signature: _____ Date: _____

David Heaton, Environmental Health Scientist

160 North Main Street, Nephi, UT 84648 | 435-623-0696 | dheaton@centralutahhealth.org

Millard County Fire Warden

Review comments:

Signature: _____ Date: _____

Copeland Anderson, Acting Fire Warden

(435) 406-4193 | copelandanderson@utah.gov

Millard County Building Department

Review comments:

Signature: _____ Date: _____

Adam Richins, Building Official

71 S 200 W, PO Box 854, Delta, UT 84624 | 435-864-1400 | arichins@co.millard.ut.us

AUTHORIZATION SIGNATURES		
ONLY THE OWNER OF THE PROPERTY OR AN AUTHORIZED AGENT MAY FILE AN APPLICATION		
I, the Owner/Agent agree to indemnify and hold harmless Millard County and its agents, officers and employees from any claim, action or proceeding against the Owner/Agent's project. I certify, under penalty of perjury, that I am (check one): ☐ Legal property owner (includes partner, trustee, grantor, or corporate officer) of the property(s) involved in this application, and that the foregoing application statements are true and correct ☐ Legal agent (attach proof of the owner's consent to the application of the property(s)) involved in this application and have been authorized to file on their behalf, and that the foregoing application statements are true and correct.		
Print Name _____	Signature _____	Date: _____
Print Name _____	Signature _____	Date: _____
Print Name _____	Signature _____	Date: _____
Print Name _____	Signature _____	Date: _____

If signatory is not the owner of record, the attached "Owner/Agent Agreement" must be signed and notarized.

Record of Actions (to be completed by Millard County Planning Department)

Millard County Planning Department Office Use Only		
Planning Commission Recommendation ☐ Favorable Recommendation ☐ Unfavorable Recommendation Date of Action _____		
Board of County Commissioners Action ☐ Approved ☐ Denied Date of Action _____		
Zoning Map Updated By: _____ Date of Action _____		

Figure 1
LAND USE APPLICATION INITIATION

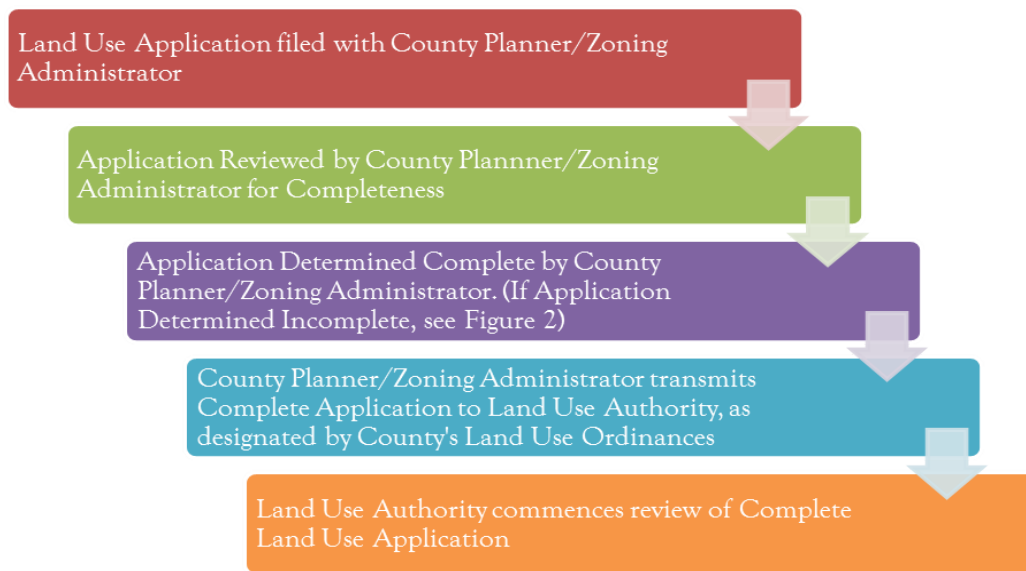


Figure 2
PROCEDURES FOR DETERMINATION OF LAND USE APPLICATION COMPLETENESS BY COUNTY PLANNER/ZONING ADMINISTRATOR

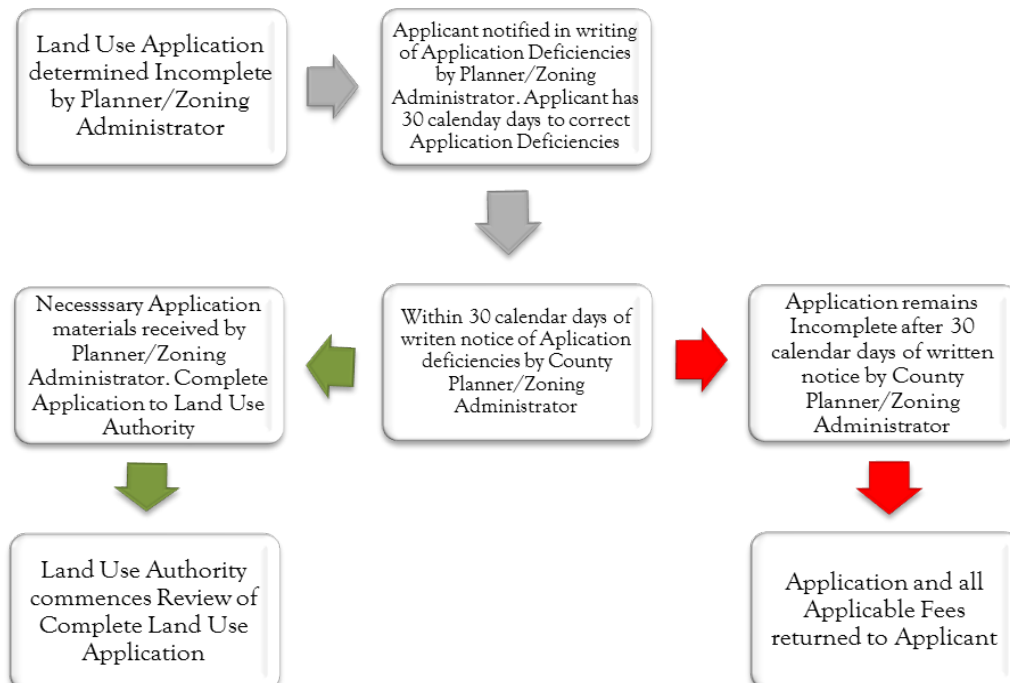
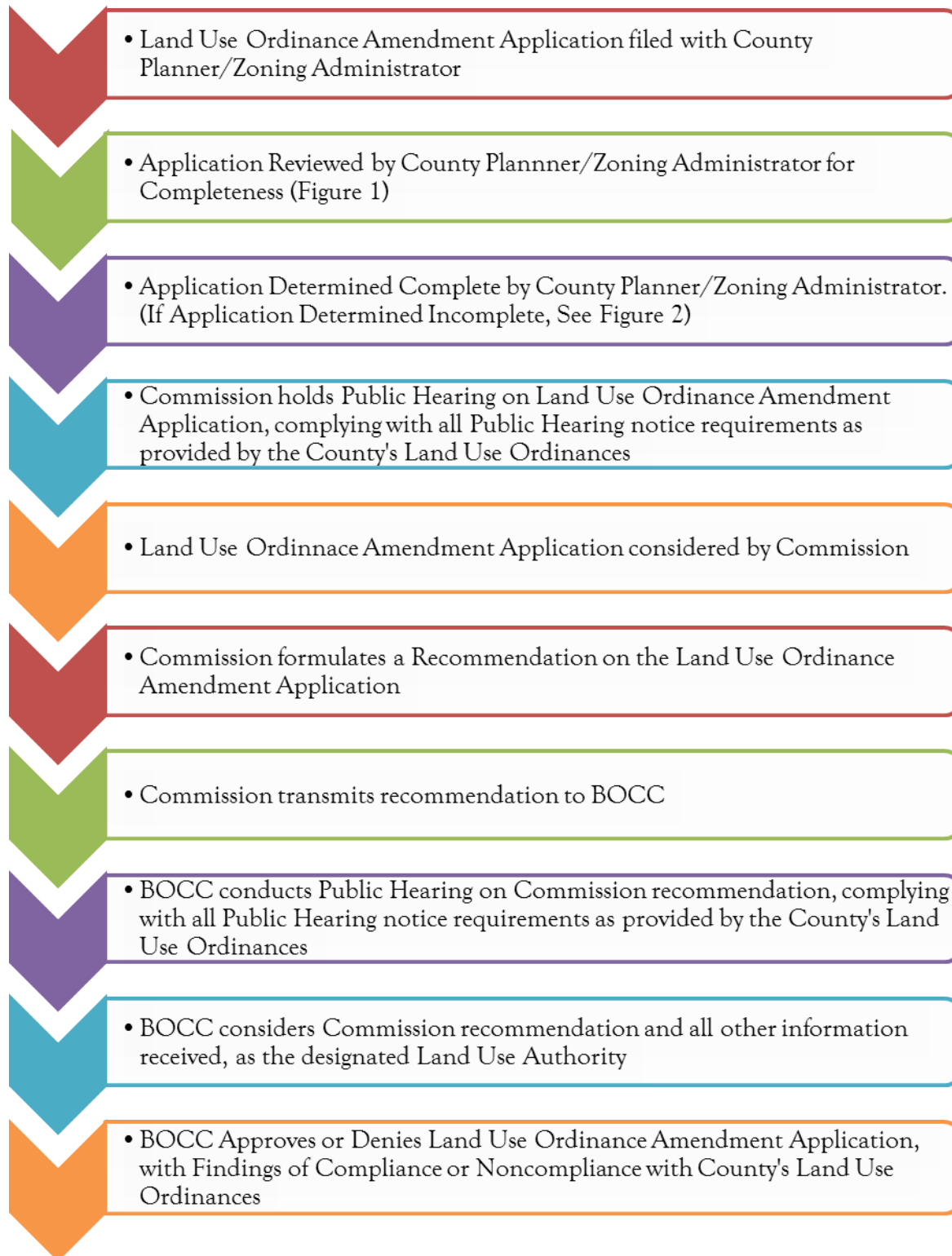


Figure 9
LAND USE ORDINANCE AMENDMENT APPLICATIONS



OWNER / AGENT AGREEMENT

The undersigned is (are) the owner(s) of record of the property identified by the Millard County Assessor's account number _____,

Located at _____,

Millard County, Utah. The undersigned hereby give(s) consent and approval to _____

_____ to act on his/her/their behalf as his/her/their agent to proceed with an application for a zone change on the property referenced herein. This agreement authorizes the agent to act on the owner's behalf for the application through _____.

Date or specific phase

Owner of Record

Date

Owner of Record

Date

Owner of Record

Date

Owner of Record

Date

STATE OF UTAH

)

) §

COUNTY OF MILLARD

)

On this _____ day of _____, 20____, before me, the undersigned, a Notary Public in and for the State of Utah, duly commissioned and sworn, personally appeared:

To me known as the individual(s) described in and who executed the foregoing instrument, and acknowledged to me that he/she/they signed and sealed the said instrument, as his/her/their free and voluntary act and deed for the uses and purposes therein mentioned, and on oath stated he/she/they was (were) authorized to execute said instrument.

WITNESS MY HAND AND OFFICIAL SEAL, HERETO AFFIXED THE DAY AND YEAR IN THIS CERTIFICATE ABOVE WRITTEN.

Notary Public in and for the State of Utah

Residing at _____

My appointment expires: _____